



# Southern Africa Compressed Gases Association

Stoneridge Office Park, REGUS, Block C, Ground Floor, 8 Greenstone Place, Edenvale, Gauteng  
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 Email: Emily.Mbongwa@sacga.co.za

## RENEWAL OF REGISTRATION AS AN AUTHORISED GAS PRACTITIONER FOR Design

I hereby apply for the renewal of my registration as a Gas Practitioner on pipeline gas supply systems, gas trains and gas equipment in terms of the Occupational Health and Safety Act – No. 85 of 1993 – Sections 43 and 44 and Regulations R734 of 15<sup>th</sup> July 2009 – “Pressure Equipment Regulations (PER)”.

“The SAQCC GAS NPC has been officially appointed and mandated by the Department of Employment and Labour to register gas practitioners within the various gas industries in South Africa, as represented by the four member associations in respect of which SACGA GAS NPC is one. Accordingly, your personal information will/may be received via member Association’s for processing by the SAQCC GAS NPC however such processing will be compliant with the Protection of Personal Information Act No 4 of 2013 and only to perform its functions as mandated or as otherwise allowed by law. For more information about the SAQCC GAS NPC you can visit its website at [www.saqccgas.co.za](http://www.saqccgas.co.za)

**NB: In the interest of speedy processing of your application, it is imperative that you complete all required fields. Print clearly to avoid errors.**

**NB. Registrations are only valid with-in the borders of The Republic of South Africa**

The following is to accompany this application:

1. One (1) colour passport photo – Name on attachment.
2. Certified copy of valid ID bar-coded green book, ID Card or passport.
3. **Attach copies** of all supporting documents relating to statements made in this application.
4. Attach signed Code of Good Practice for a Gas Practitioner.
5. Email all documents to: **Emily.Mbongwa@sacga.co.za**

After the Gas Practitioner Review Committee has approved this application, an invoice will be submitted to you by SAQCC Gas for the registration fee **R2,530.00** (including VAT) which covers a period of 3 years. **Payment is only made once the Review Committee approves your application then an invoice will be submitted.** Once payment has been received you will then be issued with a new registration as a Gas Practitioner.

<b>Initials</b>		<b>ID Photo Send as JPEG via email</b>
<b>First name</b>		
<b>Surname</b>		
<b>ID No.:</b>		
<b>Self employed</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Employer</b>		
<b>Tel</b>		
<b>Cell</b>		
<b>Email</b>		

STREET ADDRESS	
Address	
Suburb / Town	
Province	
Postal code	

### CURRENT APPROVAL

- Current SAQCC Gas Practitioner Registration No: \_\_\_\_\_
- Expiry Date: \_\_\_\_\_
- Categories approved under current registration.

**Category C = Design**

Note Categories A and B apply to G.P Licences for Installation, Maintenance and Repair

Applicant to tick the relevant box below based on their existing G.P licence.

<b>Gas Type No.</b>	<b>Category</b>	<b>C (Tick box)</b>
1	Inert Gases	
2	Oxidant Gases	
3	Flammable gases excluding <b>LPG</b>	
4	Acetylene	
5	Medical Gases	
6	Food Gases	
7	Beverage Gases	
8	Laboratory Gases	
9	*Special Gases	
10	Cryogenic Liquids	

## GAS PRACTITIONER: APPLICATION REQUIREMENTS FOR RE-REGISTRATION FOR DESIGN

1. Using the form below place a Tick mark in the Application for Re-Registration column against the scope of work for each gas group being applied for.
2. Identify the supporting documentation (Portfolio of Evidence) see page 5 of 6 and attach it to this application and complete the table below with a Y/N.
3. Design – means designing systems to a recognised standard/s.
4. This application form is not to be used for re-registration for Installation, Maintenance & Repair. Please use the appropriate form.
5. Request your Manager to sign and Date the application form against each field that you have applied for re-registration.
6. An incomplete application will not be considered for review by the SACGA Technical Advisor.

Primary Classification	Gas Type No.	Scope of Work	Application for Re-Registration (Tick applicable box)	Managers Signature and Date	Confirm Portfolio of Evidence supplied (Y / N)
<b>Inert Gases:</b> Nitrogen, Argon, Carbon Dioxide, Helium, Inert Mixtures, Air Breathing (Not Utility Air & Not Med Air)	1	Design			
<b>Oxidant Gases:</b> Oxygen, Nitrous Oxide, Oxidant Mixtures	2	Design			
<b>Flammable Gases:</b> Hydrogen, Methane, Carbon Monoxide, Natural Gas, Propane (not Domestic or Commercial), Butane, Flammable Mixtures	3	Design			
<b>Flammable Gases:</b> <b>Acetylene</b>	4	Design			
<b>Medical Gases:</b> Medical Oxygen, Medical Air, Nitrous Oxide, Entonox, Medical Mixtures	5	Design			

Primary Classification	Gas Type No.	Scope of Work	Application for Re-Registration (Tick applicable box)	Managers Signature and Date	Confirm Portfolio of Evidence supplied (Y / N)
<b>Food Gases:</b> Nitrogen, Carbon Dioxide, Mixtures of O2/CO2/N2, Sulphur Dioxide, Ethylene, Ethylene Oxide, Food Mixtures	6	Design			
<b>Beverage Gases:</b> Nitrogen, Carbon Dioxide, Sulphur Dioxide, Beverage Mixtures	7	Design			
<b>Laboratory Installation Gases:</b> Nitrogen, Argon, Carbon Dioxide, Helium, Xenon, Inert Mixtures, Carbon Monoxide, Sulphur Dioxide, Nitrous Oxide, Hydrogen, Acetylene. Excludes Utility Air	8	Design			
<b>Special Gases:</b> Flammable, Toxic, Corrosive, Pyrophoric, High and Ultra High gas, Special Gas Mixtures	9	Design			
<b>Cryogenic Liquids:</b> Oxygen, Nitrogen, Argon, Xenon, Air, Helium, Hydrogen, Carbon Dioxide, Natural Gas (LNG)	10	Design			

# **SUPPORTING DOCUMENTATION FOR RE-REGISTRATION FOR DESIGN**

## **MANDATORY**

- A Portfolio of Evidence (PoE) comprising Documentary Proof of a minimum of Five designs completed for Installations designed over the last three years.
- The Portfolio of Evidence shall as a minimum include the following:
  - A). Design calculations with supporting P&ID's and other associated equipment drawings, technical information / photos sufficient to allow for a technical review for compliance against the relevant SANS standards.
  - B). Certificates of Manufacture (COMs) for the Manufactured systems / equipment modules / equipment assemblies.
  - C). CoC's for each of the Five Installed systems completed in full.  
The Five CoC's can apply to any of the gas / liquid gas system categories covered by the Gas Practitioners existing Design licence.
- When a Portfolio of Evidence is not available, a motivation letter shall be supplied.
- Confidentiality - The supplied documentation comprising the Portfolio of Evidence shall only be viewed by the SACGA Technical Advisor and the members of the Gas Practitioner review committee. Documents shall not be copied, photographed or transmitted in any format to 3<sup>rd</sup> parties. On completion of the technical review the documents supplied that make up Part A of the PoE shall be shredded.
- Approval of the Re-Registration application will be based on the Portfolio of Evidence / Motivation letter submitted with the application. The review will be carried out by the SACGA Technical Advisor and or the SACGA approvals committee.

**I, the undersigned, hereby confirm that,**

- 1. All the information included within this application is true and valid.**

**Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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**Email to:** [Emily.Mbongwa@sacga.co.za](mailto:Emily.Mbongwa@sacga.co.za)

**OR**

**Postnet Courier:** SACGA Shop 4, Stoneridge Centre, 1 Stoneridge Dr, Greenstone Park, Edenvale, 1609

**OR**

**Courier To:** SACGA, Stoneridge Office Park, REGUS, Block C - Ground Floor, 8 Greenstone Place, Edenvale

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**CODE OF GOOD PRACTICE FOR GAS PRACTITIONERS**

I, ..... ID Number .....

the undersigned, as a registered Gas Practitioner, shall:

1. Undertake only those assignments/installations which fall within the authorized level of registration and scope of work for which I am competent by virtue of training, experience, and certification.
2. Prior to undertaking any maintenance, repairs, alterations and/or additions to existing equipment and/or pipelines installed on customer premises, I must first establish the ownership of the equipment and/or pipelines. This is necessary to ensure that the owner of the equipment and/or pipelines carries out the necessary work or employs a third-party registered gas practitioner to carry out the work on their behalf.
3. Indicate to my employer, supervisor, or mentor any adverse consequence that may result from an alteration to the designed installation by a non-technical authority or client.
4. Be objective, thorough, and factual in any written report, statement or testimony of the work performed and include all relevant or pertinent information in such documents.
5. Sign only for work I have personally carried out or work supervised for which I have personal knowledge through direct technical control or supervision.
6. Have proper regard for the safety, health and environment concerning the user, the public and the fellow employees.
7. Protect to fullest extent possible, constant with the wellbeing of the gas industry and public, any information given in confidence to me by my employer, supervisor, colleague, client, or this gas association.
8. Strive to maintain proficiency by updating my personal technical knowledge and skills as required to apply the desired application skills efficiently and effectively within the respective gas industry.
9. Maintain the highest degree of personal integrity, credibility, and business ethics at all times.
10. Report any unsafe practices, sub-standard work, persons' working out of scope and non-registered persons to the SAQCC Gas.
11. Inform SAQCC Gas immediately of any change in personal or business contact information.
12. Take cognizance of the SAQCC Gas Disciplinary Code of Conduct and Disciplinary Procedure.
13. Comply with the SAQCC Gas Anti-Trust Policy and Meeting Rules.
14. Comply to the Occupation Health & Safety Act (No 85 of 1993), regulations and all required health and safety standards and SABS Code of Practice.

..... **DATE**.....  
**PRACTITIONER**

**FOR OFFICE USE ONLY – DO NOT COMPLETE THIS BLOCK**

<b>SAQCC Reg No:</b> .....
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Rev 10 dated 19 August 2020