

# Certificate of Conformity App



## ABOUT THE APP

- **Where do I get the app?** Go to Play Store and type 'SAQCC Gas CoC'



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- **Is the app available on store?** Yes, and can be download on the Huawei Gallery
- **Will I be able to submit the CoC from my Laptop ?** No, only Tablets and selected Smartphones that meets the minimum requirements

## APP REQUIREMENTS

Android / iOS / Huawei

- Minimum Technical Specs
- Android 5.1 / OS 9.0 and above
- Minimum of 3GB RAM
- Internal storage 16 GB (preferably 32GB)
- Online capability - 3G or 4G
- Back camera

## PHASING-OUT PERIOD

- **Will the manual system be phased-out** Yes. As from 1st April 2023 ONLY electronic CoC's will be allowed.
- **Is the use of the electronic CoC App System compulsory?** Yes.

## 1REGISTRATION PROCESS

1. Click "not yet registered"
2. Your registration id (SAQCC number including "R" if added to SAQCC #
3. ID number/Passport no - If you're using Passport no, add "0's" at the end to make 13 digits
4. Verifies SAQCC registration criteria
5. OPT code
6. Email to verify registration via link
7. ID number and Password
8. Login

## PURCHASING THE CoC

- **Is it possible to buy a bundle of CoC's say 30?** Yes, at the moment the maximum is 50.
- **Do I get an invoice for all payments made?** Yes, once CoC's are released you will receive a tax invoice.
- **How do I pay for the CoC's?** There are 2 options available via NetCash with auto release or EFT. EFT has a 24 hour payment confirmation period prior release of CoC's.

## COMPLETING THE CoC

- **Is one able to access the App and save single/multiple CoC's when "offline" and submit later?**  
Yes, you can complete the required fields and submit. When "online" the App will automatically synchronise and send CoC's to all related parties via email.  
Yes, you can complete all required fields and save the CoC and when "online" or on-site you can complete the required fields before submitting the completed CoC.  
No, not if you have insufficient CoC's available before going "offline"

- **Can I share a CoC via WhatsApp?**  
Yes, you can now share PDF CoC format via any platform in use on Tablet/Smartphone and forward to the user
- **How do I edit a CoC once completed and forward to the client?** It is not possible to edit the CoC once it's been submitted. New preview button added on last page to preview and ensure all required fields are completed before submitting.
- **Does the App only accept photo's or can I submit video of the installation?** Only photos are acceptable, not videos.
- **How do I download a copy of the CoC for my own records?** The app will automatically cc your email address when submitted.
- **What's new?**  
Page 1 - Search Function  
ERF Number  
Page 4 - Preview  
View - Download & Share of CoC  
Portrait and Landscape mode

## SIGNATURES REQUIRED

- **How does the user sign on the tablet?**  
There's a space for an electronic signature. Note user signed will not be saved for later submission.
- **The users are not always available, how and when must the user sign?**  
The user must sign once installation completed. You will complete all details and then the person on site can sign on behalf of user (if agreed with user).

## APPLIANCES / EQUIPMENT

- **Can I automatically add either the Safe Appliance or Safe Gas Equipment Scheme Permit numbers?**  
Not currently, but will be included in the next development phase

## CONTACT DETAILS

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